

## School Support Team -

.....Working to support students

### Guidance Councillors

The guidance counsellors provide confidential assistance and support to students and parents across a wide range of career and personal issues which may affect a student's achievement and their ability to reach their full potential at school

#### Educational

- Conduct specialized testing of students
- Assist students with educational issues such as time management organisation, study plans and study skills
- Manage senior phase subject changes and special consideration
- Conduct Year 11 and 12 enrolment processes

#### Career

- Explain/access processes to current information about various careers: guidance resources, career literature, tertiary institutions information, relevant web sites.
- Review/suggest subject prerequisites for career interests.
- Advise students of various career pathways and options.
- Organise programs to promote students' achievement of career aspirations: QTAC, Early admissions, Open days, Scholarship Application, Guest speakers.
- Individual and small group career counselling, class presentations eg SETP.

#### Personal

- Provide a personal and confidential counselling service.
- Liaise with/refer to specializing agencies.
- Assist students with goal setting, self esteem, stress management & conflict resolution.
- Managing Individual Education Programs.

### Behaviour Advisory Teacher

The BAT assists our school in determining behaviour management strategies for individuals, classes and the whole school. He/she also provide professional development to school staff in relation to behaviour management.

The BAT provides support to students and teachers in the classroom by working with teachers (collegiate coaching). They also team with other staff to run social skills, self esteem and other skill based programs.

### Community Education Counsellor (CEC)

The Community Education Counsellor [CEC] supports students who have identified as Aboriginal and/or Torres Strait Islanders. He/she works with students, parents and community to support:

- Indigenous attendance at school
- At-risk Indigenous students
- Indigenous children & families in need of assistance when engaging in school processes
- The school and teachers with cultural awareness and associated programs

It is also the role of the CEC to information the school about relevant information regarding the local and greater Aboriginal and Torres Strait Islander communities. Coordination and monitoring of student attendance and participation is paramount to the success of Indigenous students. Students are encouraged to participate in programs that encourage access, participation and transition to higher education. Issues concerning the academic progress of

Indigenous Students should be referred to the Indigenous Education Coordinator. The IEC coordinates support (ie Teacher Aides) for literacy and numeracy enhancement.

### **School Chaplain**

The School Chaplain provides pastoral care for students, coordinates lunchtime activities, as well as connecting students with youth groups and other positive Christian activities within the community. Students are welcome to come and chat about any spiritual, social or emotional issues that they may be facing at home or at school.

### **School Youth Nurse**

The Youth Health Nurse is an employee of Queensland Health. He/she works with students, school staff and parents to:

- Address concerns or problems about health and wellbeing
- Create a more supportive, healthy school environment
- Connect people to other support services outside the school

The Nurse works with individuals and the school community to identify and act on issues that affect the health of the school community. This includes helping with curriculum, teaching and learning activities, supporting an environment and school culture that supports health and wellbeing and working with community and other services.

The Youth Nurse can talk in private about:

- health concerns
- relationships
- sexual health
- personal/ family problems
- smoking, alcohol & other drug use
- referral to other services
- feeling unhappy/stressed
- puberty

### **Youth Support Coordinator**

The program is funded by the Department of Families and is aimed at keeping young people at school or in other education, training or work. The YSC provides outreach to our school but is based at the Mununjali Jymbi Centre, Beaudesert. The YSC can provide a range of services to students and their family and friends including:

- individual case management
- group work
- a school link to the community
- resource and referral service to staff

### **Learning Coach**

This is a Federal Government Initiative designed to assist school students aged 14 to 19, who are at risk of failing to complete Year 12 or an equivalent qualification. By registering with our Learning Coach, students are able to reengage in schooling or alternate learning arrangements to assist them in completing Year 12 or an equivalent qualification.

### **Industry Liaison Officer**

The ILO:

- Coordinates school-based apprenticeships and traineeships [SATs]

- Arranges Work Experience
- Supports students in their endeavour to be successful in their SATs.
- The ILO conducts enrolment interviews for all new students to BSHS in Years 8 to 10.

### Learning Support Coordinator

Learning support classes are provided for students in Year 8 Mathematics and English. The Learning Support Coordinator/s arranges these classes, monitors programs, and tracks student achievement. The LSC supports staff that work with these classes. Teacher Aides and scribes are organised by the LSC and Middle Schooling HOD.

### Support Staff Appointments

Students can request a Student Support Services appointment at the student services counter in the administration building before or after school, or during lunch break. Appointments are also made when students are referred by teachers, administration, parents or concerned friends. Students will receive an appointment slip via the Form Roll. Students should obtain their class teacher's signature on this form before attending the appointment. After an appointment, the student will return to class with the time recorded on their slip.

**Students should not be sent to support staff during lessons unless they have an appointment.**

### Correlation of Referrals

Support Staff meet together with Administration each week:

This team organises pro-active programs to address specific needs amongst students and to case manage individual students who are at risk. When a staff member refers a student, the support team manager will return a feedback slip to inform the staff member of the assigned case manager.

The team works closely with networks within the community in order to access maximum intervention and support for students and families in need. Support staff work confidentially with students unless the student agrees otherwise.

Teachers can refer student names to the team if they have concerns about individual students. Staff need to complete an **orange referral form** (Do not use *OneSchool*) and return it to the Support Team manager. Urgent cases will be dealt with outside the support meeting timeframe.